

## Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	Day 1st	Month January	Year 2018	<b>To</b>	Day 31st	Month December	Year 2018

### Section A Reference and administration details

**Charity name** Pinner and District Community Association

**Other names charity is known by**

**Registered charity number (if any)** 1160571

**Charity's principal address** Chapel Lane

Pinner

**Postcode**

HA5 1AA

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tony Cash	Chair		
2	Martin Hemming	Vice Chair		
3	Richard Hooper	Treasurer	From 8.5.18	
4	Ray Blackith			
5	Pat O'Sullivan			
6	Andrew Raj			
7	Alison Foxen			
8	Simon Foxen			
9	Ralph Sabry-Grant		From 8.5.18	
10	Suzanne Cooper			
11	Brian Reid	Secretary	Until December 2018 (Deceased)	
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Election by AGM, with the Trustees also having the power of appointment until the next following AGM.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are to:

- 3.1 promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- 3.2 establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;
- 3.3 promote such other charitable purposes as may from time to time be determined.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The principal activity of the Association consists in the management, maintenance and organisation of the pinner Village Hall for the achievement of the charitable purposes set out above. This is carried out by hiring out the premises and facilities of the Hall to Members, Affiliated Member Groups, and non-member hirers.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Association does not issue grants, has no programme related to investment, and there is no significant contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Association continued to provide a well-used and attractive community facility for the benefit of the diverse people of Pinner, across a wide range of different activities. During the year steps were taken to maintain the facilities at a high level, including resealing and polishing the wooden floor in the Hall, replacing the stage curtains, and commissioning a deep clean of the entirety of the professional kitchen that is available to hirers of the Hall.

The overall utilisation rate of the premises in 2018 was 50.5% (compared to 49.1% in 2017). The Association's premises and facilities are used by a variety of local affiliated member groups who have regular bookings for their activities, and are available for hire for private events and functions by Members and non-Members.

A bi-annual newsletter featuring the activities of groups using the premises is published and available on-line at the Association's website – [www.pinnervillagehall.org.uk](http://www.pinnervillagehall.org.uk)

During 2018 the administration of bookings was taken entirely on-line, including use of an electronic diary, leading to a simplification and more efficient management of the hiring out of the premises and facilities. The Association also employed, for the first time, a full-time caretaker, taking on many functions such as stewarding, cleaning and facilities maintenance previously sustained by external suppliers.

At the end of 2018 there were 22 Affiliated Member Groups, and 215 individual Members.



## Section E Financial review

### Brief statement of the charity's policy on reserves

Reserves are held to meet exceptional repairs and maintenance, and any possible extension of the Pinner Village Hall premises.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Association's principal sources of funds are: membership fees for Members and Affiliated Member groups; charges for hiring the premises and facilities at Pinner Village Hall; donations from Affiliated Member groups.

The financial position of the Association, as shown by the 2018 Accounts, shows an increase in net current assets, unrestricted funds, from £87,892 to £91,743, giving an overall deficit, after amortization of £7,835, amounting to £3984.

## Section F Other optional information

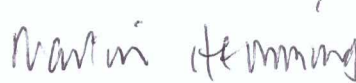
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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Anthony Cash

Martin Hemming

Position (eg Secretary,  
Chair, etc)

Chair

Vice Chair

Date

18 April 2019